

<b>Committee</b>	Finance and General Purposes Committee
<b>Subject</b>	Matters Arising
<b>Action requested</b>	<input checked="" type="checkbox"/> For information only <input type="checkbox"/> For discussion <input type="checkbox"/> For recommendation <input type="checkbox"/> For endorsement <input type="checkbox"/> For approval
<b>Brief summary of the paper</b>	Matters Arising from the previous Minutes
<b>Resource implications</b> (If yes, please provide details)	No Click or tap here to enter text.
<b>Risk implications</b> (If yes, please provide details)	No Click or tap here to enter text.
<b>Date paper prepared</b>	27/08/2021
<b>Date of committee meeting</b>	01/09/2021
<b>Author</b>	Matt Sierocinski King

<p><b>Link with strategy</b></p> <p>Please highlight how the paper links to the Strategic Plan, or assist with:</p> <ul style="list-style-type: none"> <li>• Compliance</li> <li>• National Student Survey</li> <li>• partnership services</li> <li>• risk management</li> <li>• other activity [e.g. new opportunity] – please provide further information.</li> </ul>	<p>Compliance</p>
<p><b><u>Equality and diversity</u></b></p> <p>Does this activity/proposal require an Equality Impact Assessment?</p>	<p>No</p> <p>If yes, please give details:</p> <p>Click or tap here to enter text.</p>
<p><b><u>Data Protection</u></b></p> <p>Does this activity/proposal require a Data Protection Impact Assessment?</p>	<p>No</p> <p>If yes, please give details:</p> <p>Click or tap here to enter text.</p>
<p><b>Island communities</b></p> <p>Does this activity/proposal have an effect on an island community which is significantly different from its effect on other communities (including other island communities)?</p>	<p>No</p> <p>If yes, please give details:</p> <p>Click or tap here to enter text.</p>
<p><b>Status</b> (e.g. confidential, non-confidential)</p>	<p>Confidential</p>

<b>Freedom of information</b> Can this paper be included in “open” business?*	No
<b>Consultation</b> How has consultation with partners been carried out?	No

Meeting	Agenda Item	Action	Responsible	Progress
08/2021	3	Amending the July Minutes of FGP to reflect a suggestion by GG rather than GH	MSK	Complete
08/2021	7.1	To add Welcome, Apologies, and Announcements as a standing agenda item	MSK	Complete
08/2021	7.2	To add Declarations of Interest as a standing agenda item	MSK	Complete
08/2021	7.3	To add Minutes of Previous Meeting as a standing agenda item	MSK	Complete
08/2021	7.4	To add Matters Arising as a standing agenda item	MSK	Complete
08/2021	7.5	To add Terms of Reference as a standing agenda item	MSK	Complete
08/2021	7.6	To add Financial Monitoring as a standing agenda item	MSK	Complete
08/2021	7.7	To add Financial Handbook and Policy Review as a standing agenda item	MSK	Complete
08/2021	7.8	To add Estates and Assets as a standing agenda item	MSK	Complete
08/2021	7.9	To add Growth and Development of Shetland UHI as a standing agenda item	MSK	Complete
08/2021	7.10	To add Financial Risk Management of Shetland UHI as a standing agenda item	MSK	Complete
08/2021	7.11	To add Any Other Business of Shetland UHI as a standing agenda item	MSK	Complete
08/2021	8.1	To amend the Financial Handbook in accordance with the minutes	JL/MSK	Ongoing
08/2021	8.2	To amend the Financial Handbook in accordance with the minutes	JL/MSK	Ongoing