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| <b>Committee</b>                  | Search and Nominations Committee   |                                  |            |
| <b>Date paper prepared</b>        | 15/03/2022   | <b>Date of committee meeting</b> | 16/03/2022 |
| <b>Subject</b>                    | Vice-Chairs for Committees   |                                  |            |
| <b>Author</b>                     | Matt Sierocinski King  |                                  |            |
| <b>Action requested</b>           | For recommendation   |                                  |            |
| <b>Purpose of the paper</b>       | To present the option of establishing Vice-Chairs for each of Shetland UHI's Committees  |                                  |            |
| <b>Brief summary of the paper</b> | The paper contains a role description of a Vice-Chair and the case for establishing Vice-Chairs at each Committee                          |                                  |            |
| <b>Consultation</b>               | The Chairs of each committee were consulted on the concept prior to the development of the paper. The response varied from chair to chair, |                                  |            |
| <b>Resource implications</b>      | Time of up to 5 Directors  |                                  |            |
| <b>Risk implications</b>          | It could leave committees without a functioning lead if there were an absence or vacancy of a chair of any given committee.                |                                  |            |
| <b>Link with strategy</b>         | None   |                                  |            |

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| <a href="#">Equality, Diversity and Inclusion</a> | None   |
| <b>Island Community Impact</b>                    | None   |
| <b>Paper status</b>                               | <input checked="" type="checkbox"/> <b>Open</b> – The paper may be circulated to non-members of the committee and published online without restriction.<br><input type="checkbox"/> <b>Restricted</b> – The paper must not be circulated to non-members or published online until after the committee meeting.<br><input type="checkbox"/> <b>Confidential</b> - The paper must not be circulated beyond the committee members and should not be published online. [Please note papers may still be subject to Freedom of Information requests – see below]. |
| <a href="#">Freedom of information</a>            | Choose an item.<br>If closed/ withheld, select date this will become 'open': Enter a date.   |