

Committee	Board of Management		
Agenda Item Number	4.4		
Date paper prepared	18/07/2022	Date of committee meeting	20/07/2022
Subject	HISA Constitution		
Author	Matt Sierocinski King (Cover Paper), HISA Articles and Schedules (HISA)		
Action requested	To Note		
Purpose of the paper	<p>Under the Code of Good Governance clause B.7, “The College Board must review the written constitution of its students’ association at least every five years.”</p> <p>The <i>Framework for the Development of Strong and Effective College Students’ Associations in Scotland</i> (which, under clause B.4 of the Code of Good Governance, the Board must take regard of), states on page 14 that “the students’ association and the college are able to monitor the governance structures to check they are functioning effectively.”</p> <p>As HISA is the Students’ Association for Shetland UHI, in addition to 11 Academic Partners and UHI, this paper is not a review of HISA’s governing structures, but to note the governance structures HISA currently has in place, through the following papers. Their corresponding last modification dates are provided in brackets.</p> <ul style="list-style-type: none"> - BOM-2021-56.1 (03/12/2015) - BOM-2021-56.2 (20/06/2018) - BOM-2021-56.3 (23/07/2018) - BOM-2021-56.4 (20/06/2018) - BOM-2021-56.5 (20/06/2018) - BOM-2021-56.6 (20/06/2018) - BOM-2021-56.7 (29/11/2018) 		
Brief summary of the paper	<p>HISA’s governance structures are detailed in the seven documents detailed above.</p> <ul style="list-style-type: none"> - Paper 56.1 details HISA’s Articles of Association. - Paper 56.2 details the Principal (or Regional) Officer roles. - Paper 56.3 details the structure of HISA’s Executive Committee. 		

- Paper 56.4 details the responsibilities and purpose of HISA's Regional Student Council (their highest governing representative body), and its sub-committees.
- Paper 56.5 details HISA's Academic Partner Committees.
- Paper 56.6 details the boundaries to which Officers must act within
- Paper 56.7 details HISA's election procedures

The information is a direct copy of the words stated (as of 16:30 on 18/07/2022) from the following webpage on HISA's website <https://www.hisa.uhi.ac.uk/about/trustee-board>, explaining HISA's Governance:

HISA's Governance

HISA has been set up as a Company Limited by Guarantee and has a Certificate of Incorporation from Companies House.

HISA is the employer of the regional Principal Officers and the employer of the Depute Presidents at the 12 member academic partners where HISA represents students locally. HISA is also the employer of the small team of staff who work alongside the officers to run HISA on a day to day basis.

[HISA has a Memorandum and Articles of Association which outlines how it operates and how it is governed.](#)

HISA is registered as a charity with the Office of the Scottish Charity Regulator (OSCR) and a Board of Trustees has been formed.

The Board of Trustees is responsible for ensuring that HISA operates in a fair and democratic manner and is responsible for its finances. The Board of Trustees comprises the three regional HISA Executive Officers (President, Vice President Higher Education, Vice President Further Education), three Student Trustees and four External Trustees.

HISA Schedules

[Schedule 1 - Principal Officers Roles](#)

[Schedule 2 - Executive Committee](#)

[Schedule 3 - Regional Student Council and Committees](#)

[Schedule 4 - Academic Partner Committees](#)

[Schedule 5 - Officer Protocol](#)

[Schedule 6 - Elections](#)

Consultation	N/A
Resource implications	None
Risk implications	The board is required to complete such actions as it deems necessary in order to comply with the Code of Good Governance, for the purposes of RSB assignation.
Link with strategy	Sustainability.
Equality, Diversity and Inclusion	N/A
Island Community Impact	N/A
Paper status	<input checked="" type="checkbox"/> Open – The paper may be circulated to non-members of the committee and published online without restriction. <input type="checkbox"/> Restricted – The paper must not be circulated to non-members or published online until after the committee meeting. <input type="checkbox"/> Confidential - The paper must not be circulated beyond the committee members and should not be published online. [Please note papers may still be subject to Freedom of Information requests – see below].
Freedom of information	Open If closed/ withheld, select date this will become 'open': Enter a date.