

## Appendix 4 - Stage 2 Formal Disciplinary Process

Suspected serious breach of Student Code of Conduct or student has ignored formal verbal warning

Student suspected of breach of Student Code of Conduct given copy of Student Disciplinary Procedure

PAT or equivalent discusses with student and considers the allegation alongside student's behaviour to date

PAT or equivalent discusses with other staff/students, taking notes and gathering any relevant evidence

PAT or equivalent can issue a written warning to the student (agreed in advance with senior member of staff) if they are satisfied that a breach of the Student Code of Conduct has taken place

Student is notified of effect of behaviour on their own study and others, and warned that further misconduct may lead to Stage 3

Student will receive official notification of the formal written warning, which will remain in place for the academic year

Where appropriate the reporter of the suspected breach will receive feedback from the PAT or equivalent

Student has the right to appeal under specific circumstances