

Programme Board – Shetland Merger Project

Committee	Programme Board
Subject	Schedule of Shadow Board Meetings 2019-20
Action requested	<input type="checkbox"/> For information only <input type="checkbox"/> For discussion <input type="checkbox"/> For recommendation <input checked="" type="checkbox"/> For approval
Brief summary of the paper	A schedule of Board meetings to ensure members can anticipate commitments .
Resource implications [if yes, please provide detail]	No Click here to enter text.
Risk implications [if yes, please provide detail]	Yes A quorum is essential at every meeting to enable the project to make decisions and progress.
Date paper prepared	24-May-19
Date of committee meeting	30-May-19
Author	Ruth Campbell
Equality and diversity	No
Status	Non-confidential
Freedom of Information Can this paper be included in 'open' business?*	Yes
Status following the meeting	Agreed, subject to changing dates depending on the demands of the programme as it develops.

Date	Venue	Focus tbc
6 June 2019		Evening reception Non Exec candidates Nominations committee
21 st June		Principal/CEO candidate sift
26 th June		Full Shadow Board meeting
27 th June		Longlisting meeting, Glasgow (2 members)
3 dates June-July		Name/branding working group (3 members with student participants)
5/6 th July 4/5 th		Principal/CEO interviews (reception-all) (panel-5)
25 th July		Full Shadow Board meeting
Extended session w/b 12/8		Board development
29 th August	29 th August	Full Shadow Board meeting
26 th September		Full Shadow Board meeting
Extended session w/b 7/10		Board development
31 st October		Stakeholder drop in Full Shadow Board meeting
w/b 11/11		Stakeholder event
28 th November		Full Shadow Board meeting
w/b 20 January		Stakeholder event (potential Vesting launch)
30 th January		Stakeholder drop in Full Board meeting
Extended session w/b		Board development
27 th February		Full Board meeting