

## Shadow Board – College Merger

WebEx

Wednesday 15 July 2020, 4.30pm

### Present:

#### Board Members

Peter Campbell SIC SC *[Joint Chair]*  
Davie Sandison NAFC *[Joint Chair]* – joined meeting at 4.45pm  
Jane Lewis Principal – Shetland College and Train Shetland  
Glen Gilfillan NAFC staff rep  
Beth Mouat NAFC staff rep  
Andrew Anderson SIC SC staff rep  
George Wallington SIC SC staff rep  
Cally Mair HISA  
Andrew Bowie HISA  
Lauren Doughton Non-Executive Member  
John Goodlad Non-Executive Member  
Graeme Howell Non-Executive Member  
Jean Urquhart Non-Executive Member

#### Apologies

Steven Kerr Non-Executive Member

#### Observers

Willie Shannon Principal – NAFC  
Christine Ferguson SIC Director of Corporate Services

#### Board Support

Jacqui Clark SIC *[Minutes]*  
Fiona Larg UHI  
Sharon Drysdale Scottish Funding Council

Minute Ref	Item
Chair	Mr P Campbell, Joint Chair, chaired the meeting.
Welcome and Apologies	<p>Mr Campbell opened the meeting and welcomed everyone.</p> <p>Mr Campbell welcomed Ms Mair to the Shadow Board and thanked the previous student rep for their contribution and hard work on behalf of students.</p> <p>Mr Campbell informed the meeting that Ms Hambleton had decided to step down from the board due to work commitments. Mr Campbell expressed his thanks to Ms Hambleton for her contribution to the Shadow Board, in particular her financial expertise especially with regard to the MMBC. He added that he hoped there would be a time when she would consider returning.</p> <p>Apologies were read out and noted.</p>

Minute Ref	Item
<b>Minute – 17 June 2020</b>	<p>Except as undernoted, the minute of meeting held on 17 June 2020 was confirmed:</p> <p style="padding-left: 40px;">Page 1, George Wallington had attended the meeting and John Goodlad had provided his apologies in advance as he did not attend the meeting.</p>
<b>Next Steps – Formation of transition board</b> PB2020 - 17	<p>Prof. Lewis was asked by the Joint Chairs to provide an update on the change process within UHI, which has been accelerated as a result of Covid-19. It was noted that there was a commitment to continuing the partnership wide collaborative approach which would seek to efficiently deliver aligned services across the partnership.</p> <p>Ms Larg outlined the steps in relation to the next steps and how the transition board would be in place till the vesting date for the new college. The terms of reference for the transition board were noted.</p>
<b>Update - consultation</b> PB2020 – 19	<p>Prof. Lewis said that the preliminary findings indicated that there was support for the plans but there had been concern raised about the suggested name, with only one third of respondents indicating they were content with it.</p> <p>Prof. Lewis suggested a short consultation with staff and students at the start of semester 2 on the preferred suggested name.</p> <p>A lengthy discussion followed with points highlighted including:</p> <ul style="list-style-type: none"> <li>○ A desire to move on and to make a strong leadership decision</li> <li>○ Frustration that previous consultation and engagement would have to be repeated</li> <li>○ The naming convention within UHI is e.g. UHI Shetland</li> <li>○ The trading name should be the same as the branding</li> </ul> <p><b>Decisions/Actions:</b> Prof. Lewis to consult with students and staff at the start of the next academic year to establish preferred name from the options of UHI Shetland, Shetland UHI and Shetland Institute.</p>
<b>Update – recruitment of Chair</b>	<p>Ms Larg stated adverts had been placed in the local media and an email had been circulated to local businesses.</p>
<b>To note this is the final meeting of the Shadow Board</b>	<p>In bringing the final meeting of the Shadow Board to a close, Mr Campbell expressed his thanks to all for their contributions. He also extended his thanks to Capt. George Sutherland and Mr George Smith for as they now step down as the Transition Board is formed.</p> <p>The meeting concluded at 5.38pm.</p>

END

Minute Ref	Decision / Action	Update / Progress
<b>Update - consultation</b> PB2020 – 19	Prof. Lewis to consult with students and staff at the start of the next academic year to establish preferred name from the options of UHI Shetland, Shetland UHI and Shetland Institute.	