

## Transition Board – Shetland Merger Project

<b>Committee</b>	Transition Board – Shetland Merger Project
<b>Subject</b>	Search and Nominations Committee recommendations for appointments
<b>Action requested</b>	<input type="checkbox"/> For information only <input checked="" type="checkbox"/> For discussion <input type="checkbox"/> For recommendation <input checked="" type="checkbox"/> For approval
<b>Brief summary of the paper</b>	Following the appointment of Chairs to Sub-committees, membership of committees has been developed. The Search and nominations sub-committee presents recommendations to the Transition Board from its meeting on 9th December.
<b>Resource implications</b> [if yes, please provide detail]	No <a href="#">Click here to enter text.</a>
<b>Risk implications</b> [if yes, please provide detail]	Yes An effective Board working structure needs to be in place to support the activities of the developing new college.
<b>Date paper prepared</b>	09-Dec-20
<b>Date of committee meeting</b>	16-Dec-20
<b>Author</b>	Jane Lewis
<b>Equality and diversity</b>	No
<b>Status</b>	Non-confidential
<b>Freedom of Information</b> Can this paper be included in 'open' business?*	Yes
<b>Status following the meeting</b>	

Following the appointment of Sub-Committee Chairs, further Board members have been reviewed and for appointment to sub-committees. The memberships below are recommended for approval by the Transition Board. All four sub-committees are included below for completeness and further appointments will need to be made following further appointments to the Board.

**The Board is invited to approve the composition of sub-committees as indicated below**

**Finance and General Purposes Sub-committee:**

*Not less than five Board Members, including the Chair and Principal who are members ex officio.*

Chair	Graeme Howell
Board members	Flo Jansen, Student Director George Wallington, Staff Director
Ex Officio	Chair – Davie Sandison Principal Designate – Jane Lewis
Staff in attendance	Elaine Laurenson/Ruth Christie Glen Gilfillan

**Learning and Teaching and Research committee**

*Not less than five Board Members, including the Principal, the Teaching Staff Representative and the Student Representatives.*

Chair	Karen Hall
Board members	Cally Mair, Student Representative Flo Jansen, Student Representative Beth Mouat, Staff Director John Goodlad, Director Principal Designate – Jane Lewis
Ex Officio	Board Secretary - TBC
Staff in attendance	Susan Berry, Willie Shannon, Saro Saravanan

**Chair of HR and Remuneration: Davie Sandison (*Pro tem*)**

*Not less than five Board Members including the Chair of the Board of Management as well as the Chairs of the Audit Committee, the Finance & General Purpose Committee and the Learning, Teaching & Research Committee.*

*The Principal may attend this meeting by invitation, but must withdraw when his/her own salary is being discussed.*

*Board Members who are employed at the College may not Chair the Committee.*

Chair <i>pro tem</i>	Davie Sandison
Board members	Chair of the Board of Management – Davie Sandison

	The Chairs of the following Committees: Audit Committee - TBC Finance & General Purposes Committee – Graeme Howell  Learning ,Teaching and Research Committee – Karen Hall  Andrew Anderson, Staff Director
Ex Officio	Principal – by invitation only
Staff in attendance	Board Secretary

### **Audit Committee**

*Not less than five Board Members. At least one member of the Committee should have recent and relevant experience in finance, accounting or auditing.*

*Board members not eligible for appointment are the Chair of the Board, the Principal, members elected by the teaching and non-teaching staff of the college and the persons appointed by the Students Association.*

*No member of the Finance and General Purposes Committee shall also be a member of the Audit Committee. The Committee may if it considers it necessary or desirable, co-opt members with particular expertise.*

*Membership of the Committee should satisfy the requirements of the SFC Code of Audit Practice, and / or other appropriate guidance, as may be directed by the Board of Management.*

Chair	
Board members	Karen Hall
Ex Officio	Board Secretary – TBC Internal Auditor – TBC Corporate / Operations - TBC External Auditor Representative (as required / at least once a year) – TBC