

## Transition Board – Shetland Merger Project

<b>Committee</b>	Transition Board – Shetland Merger Project
<b>Subject</b>	Schedule of Transition Board Meetings 2020 - 2021
<b>Action requested</b>	<input type="checkbox"/> For information only <input type="checkbox"/> For discussion <input type="checkbox"/> For recommendation <input checked="" type="checkbox"/> For approval
<b>Brief summary of the paper</b>	An updated schedule of Board meetings is attached to ensure members can anticipate commitments.
<b>Resource implications</b> [if yes, please provide detail]	No <a href="#">Click here to enter text.</a>
<b>Risk implications</b> [if yes, please provide detail]	Yes A quorum is essential at every meeting to enable the project to make decisions and progress.
<b>Date paper prepared</b>	08-Dec-20
<b>Date of committee meeting</b>	16-Dec-20
<b>Author</b>	Jane Lewis
<b>Equality and diversity</b>	No
<b>Status</b>	Non-confidential
<b>Freedom of Information</b> Can this paper be included in 'open' business?*	Yes
<b>Status following the meeting</b>	

**Agreed Board Meetings:**

Date	Venue	Focus
16 <sup>th</sup> December 2020	TEAMS	
20 <sup>th</sup> January 2021	TEAMS	
17 <sup>th</sup> February 2021	TEAMS	
17 <sup>th</sup> March 2021	TEAMS	
21 <sup>st</sup> April 2021	TEAMS	

**Agreed Finance and General Purposes sub-committee Meetings:**

Date	Venue	Focus
2 <sup>nd</sup> December 2020	TEAMS	
3 <sup>rd</sup> February 2021	TEAMS	
7 <sup>th</sup> April 2021	TEAMS	

**Suggested Learning, Teaching and Research sub-committee Meetings:**

Date	Venue	Focus
10 <sup>th</sup> February 2021	TEAMS	
<i>April</i>	TEAMS	
<i>July</i>	TEAMS	

**Board development:**

Session 1 : 18th January

Session 2: 27th January

Session 3 : *3rd February*

Session 4 (Coaching Sessions) to be individually arranged in weeks beginning 8 Feb, 15 Feb and 22 Feb

Session 5: *3rd March*

Session 6: *10th March*

*Italics indicate dates to be confirmed*