

Transition Board – Shetland Merger Project

Committee	Transition Board – Shetland Merger Project
Subject	Schedule of Transition Board Meetings 2020 - 2021
Action requested	<input checked="" type="checkbox"/> For information only <input type="checkbox"/> For discussion <input type="checkbox"/> For recommendation <input type="checkbox"/> For approval
Brief summary of the paper	An updated schedule of Board meetings is attached to ensure members can anticipate commitments.
Resource implications [if yes, please provide detail]	No Click here to enter text.
Risk implications [if yes, please provide detail]	Yes A quorum is essential at every meeting to enable the project to make decisions and progress.
Date paper prepared	08-Dec-20
Date of committee meeting	16-Dec-20
Author	Jane Lewis
Equality and diversity	No
Status	Non-confidential
Freedom of Information Can this paper be included in 'open' business?*	Yes
Status following the meeting	Agreed – updated 21/01/2021, updated 11/02/2021

Agreed Board Meetings:

Date	Venue	Focus
16 th December 2020	TEAMS	
20 th January 2021	TEAMS	
17 th February 2021	TEAMS	
17 th March 2021	TEAMS	
21 st April 2021	TEAMS	
19th May 2021	TEAMS	
16th June 2021	TEAMS	
21st July 2021	TEAMS	

Agreed Finance and General Purposes sub-committee Meetings:

Date	Venue	Focus
2 nd December 2020	TEAMS	
4 th March 2021	TEAMS	This year's finances/pensions work if available
7 th April 2021	TEAMS	

Suggested Learning, Teaching and Research sub-committee Meetings:

Date	Venue	Focus
10 th February 2021	TEAMS	
14th April	TEAMS	
23rd June	TEAMS	

Board development: Sessions at 4.30

Session 1 : 18th January

Session 2: 27th January

Development sessions to meet College staff and get to know the sections:
(suggested format 0.5h per section – short presentation then questions)

10th March

28th April

26th May

2nd June

Italics indicate dates to be confirmed

Dates in bold new/amended