

Committee	Finance and General Purposes Committee
Subject	Matters Arising
Action requested	<input checked="" type="checkbox"/> For information only <input type="checkbox"/> For discussion <input type="checkbox"/> For recommendation <input type="checkbox"/> For endorsement <input type="checkbox"/> For approval
Brief summary of the paper	Matters Arising from the previous Minutes
Resource implications (If yes, please provide details)	No Click or tap here to enter text.
Risk implications (If yes, please provide details)	No Click or tap here to enter text.
Date paper prepared	27/08/2021
Date of committee meeting	01/09/2021
Author	Matt Sierocinski King

<p>Link with strategy</p> <p>Please highlight how the paper links to the Strategic Plan, or assist with:</p> <ul style="list-style-type: none"> • Compliance • National Student Survey • partnership services • risk management • other activity [e.g. new opportunity] – please provide further information. 	<p>Compliance</p>
<p><u>Equality and diversity</u></p> <p>Does this activity/proposal require an Equality Impact Assessment?</p>	<p>No</p> <p>If yes, please give details:</p> <p>Click or tap here to enter text.</p>
<p><u>Data Protection</u></p> <p>Does this activity/proposal require a Data Protection Impact Assessment?</p>	<p>No</p> <p>If yes, please give details:</p> <p>Click or tap here to enter text.</p>
<p>Island communities</p> <p>Does this activity/proposal have an effect on an island community which is significantly different from its effect on other communities (including other island communities)?</p>	<p>No</p> <p>If yes, please give details:</p> <p>Click or tap here to enter text.</p>
<p>Status (e.g. confidential, non-confidential)</p>	<p>Confidential</p>

Freedom of information Can this paper be included in “open” business?*	No
Consultation How has consultation with partners been carried out?	No

Meeting	Agenda Item	Action	Responsible	Progress
08/2021	3	Amending the July Minutes of FGP to reflect a suggestion by GG rather than GH	MSK	Complete
08/2021	7.1	To add Welcome, Apologies, and Announcements as a standing agenda item	MSK	Complete
08/2021	7.2	To add Declarations of Interest as a standing agenda item	MSK	Complete
08/2021	7.3	To add Minutes of Previous Meeting as a standing agenda item	MSK	Complete
08/2021	7.4	To add Matters Arising as a standing agenda item	MSK	Complete
08/2021	7.5	To add Terms of Reference as a standing agenda item	MSK	Complete
08/2021	7.6	To add Financial Monitoring as a standing agenda item	MSK	Complete
08/2021	7.7	To add Financial Handbook and Policy Review as a standing agenda item	MSK	Complete
08/2021	7.8	To add Estates and Assets as a standing agenda item	MSK	Complete
08/2021	7.9	To add Growth and Development of Shetland UHI as a standing agenda item	MSK	Complete
08/2021	7.10	To add Financial Risk Management of Shetland UHI as a standing agenda item	MSK	Complete
08/2021	7.11	To add Any Other Business of Shetland UHI as a standing agenda item	MSK	Complete
08/2021	8.1	To amend the Financial Handbook in accordance with the minutes	JL/MSK	Ongoing
08/2021	8.2	To amend the Financial Handbook in accordance with the minutes	JL/MSK	Ongoing
09/2021	4	Prepare the new FFR will go to the Board in October.	JL	On agenda
09/2021	6.2	Liaise with Isobel and Glen on the schedule of meetings for the purposes of financial reporting	MSK	Complete

09/2021	7	HE fees policy and FE Fees Policy will be circulated to the meeting thereafter	JL	Ongoing
09/2021	7	Find out what debt ceiling is set at other colleges.	EL	Complete
09/2021	7	Write an additional point on Abroad Travel Insurance, and respective declarations processes.	JL	Ongoing
09/2021	8.1	Present Islands Deal Business Case to FGP	JL	On agenda