

Committee	Finance and General Purposes		
Date paper prepared	15/04/2022	Date of committee meeting	20/04/2022
Subject	Legal Services		
Author	Glenn Gilfillan, Head of Central Support Services		
Action requested	Decision		
Purpose of the paper	Appointment of legal representation by direct award through APUC Framework Agreement PFB1309 AP.		
Brief summary of the paper	<p>Shetland UHI currently has no formal legal representation to call upon as issues occur.</p> <p>Through use of the APUC framework Shetland UHI can directly award to Thorntons Law LLP on an individual basis as issues occur;</p> <p><u>or</u> appoint on a longer term arrangement (One Stop Shop APUC Lot).</p> <p>Shetland UHI has recently used for Thorntons Law LLP for employment law advice, following initial contact the response to request for advice was very quickly received.</p> <p>A draft letter of award for a “One Stop Shop” legal services arrangement has been prepared for discussion.</p>		
Consultation	<p>Discussed with Amanda Mackenzie (Head of Procurement – UHI Shared Services) and corresponded with Noele McClelland (Managing Partner – Thorntons Law LLP), Robbie Francis (Partner – Thorntons Law LLP).</p> <p>Discussed with Judith Fenton (HR & OD Lead – Shetland UHI) post receipt of employment advice.</p>		
Resource implications	N/A		

Risk implications	UHI/6 Governance Failure
Link with strategy	The representation will support delivery of all elements of the Shetland UHI Strategy
<u>Equality, Diversity and Inclusion</u>	N/A
Island Community Impact	N/A
Paper status	<input type="checkbox"/> Open – The paper may be circulated to non-members of the committee and published online without restriction. <input checked="" type="checkbox"/> Restricted – The paper must not be circulated to non-members or published online until after the committee meeting. <input type="checkbox"/> Confidential - The paper must not be circulated beyond the committee members and should not be published online. [Please note papers may still be subject to Freedom of Information requests – see below].
<u>Freedom of information</u>	Open If closed/ withheld, select date this will become 'open': Enter a date.