

Board of Management

Wed 20 July 2022, 16:30 - 18:30

Agenda

16:30 - 16:32 **1. Welcome, Apologies, and Announcements**

2 min

Information *David Sandison*

Apologies: Karen Hall and Lucy Wilson

16:32 - 16:47 **2. Education Scotland**

15 min

Decision *Education Scotland*

2.1. *Safeguarding Report

Information


 BOM-2021-52 Board of Management Cover Paper Safeguarding July 20222.pdf (2 pages)

 BOM-2021-52.1 Safeguarding ES 060622.pdf (2 pages)

2.2. Education Scotland Progress Visit

Discussion *Education Scotland*

 BOM-2021-53 Board of Management Cover Paper Template 2022.pdf (3 pages)

 BOM-2021-53.1 03 Shetland UHI - Final - Final Report.pdf (8 pages)

16:47 - 16:48 **3. Declarations of Interest**

1 min

Decision *David Sandison*


16:48 - 16:53 **4. HISA**

5 min

Information *Ian McCormack*


4.1. *Election Report


Information *Ian McCormack*

 BOM-2021-54 2022 - Shetland UHI Elections Board Report.pdf (15 pages)

4.2. *Annual Report

Information *Ian McCormack*

 BOM-2021-55 Board of Management Cover Paper - HISA Report.pdf (2 pages)

 BOM-2021-55.1 Shetland HISA BoM Report 2021-2022.pdf (12 pages)

4.3. Board of Management Project Update

Information *Ian McCormack*

Verbal

4.4. *HISA Constitution

Information *Matt Sierocinski King*

- 📄 BOM-2021-56 Board of Management Cover Paper Template 2022.pdf (3 pages)
- 📄 BOM-2021-56.1 HISA_Memorandum_and_Articles_of_Association.pdf (37 pages)
- 📄 BOM-2021-56.2 Schedule_1_-_Principal_Officers_Roles.pdf (6 pages)
- 📄 BOM-2021-56.3 Schedule_2_-_Executive_Committee_-_22.09.15.pdf (2 pages)
- 📄 BOM-2021-56.4 Schedule_3_-_Regional_Student_Council_and_Committees.pdf (5 pages)
- 📄 BOM-2021-56.5 Schedule_4_-_Academic_Partner_Committees_.pdf (2 pages)
- 📄 BOM-2021-56.6 Schedule_5_-_Officer_Protocol_.pdf (3 pages)
- 📄 BOM-2021-56.7 Schedule_6_-_Elections.pdf (6 pages)

16:53 - 16:55 **5. Minutes of the previous meeting (Confidential)**
2 min

Decision *David Sandison*

- 📄 Confidential Minutes of Board of Management Meeting (May 2022).pdf (2 pages)
- 📄 Non-Confidential Minutes of Board of Management Meeting (May 2022).pdf (12 pages)

16:55 - 16:56 **6. Matters Arising**
1 min

Information *David Sandison*

16:56 - 17:26 **7. Reports from Committee Chairs**
30 min

Information *David Sandison*

7.1. Human Resources and Remuneration Committee

Information *Simon Collins*

7.1.1. *Minutes from the May meeting (Confidential)

Information *Simon Collins*

- 📄 BOM-2021-34 Board of Management Cover Paper Template 2022.pdf (2 pages)
- 📄 Confidential Minutes of Human Resources and Remuneration Committee Meeting (March 2022).pdf (2 pages)
- 📄 Non-Confidential Minutes of Human Resources and Remuneration Committee Meeting (March 2022).pdf (6 pages)

7.1.2. *Draft Minutes from the June meeting (Confidential)

Information *Simon Collins*

- 📄 BOM-2021-35 Board of Management Cover Paper Template 2022.pdf (2 pages)
- 📄 Confidential Minutes of Human Resources and Remuneration Committee (June 2022).pdf (1 pages)
- 📄 Non-Confidential Minutes of Human Resources and Remuneration Committee (June 2022).pdf (6 pages)

7.1.3. Appointment of Grant Cumming as Vice-Chair of Human Resources and Remuneration Committee

Decision *Simon Collins*

7.2. Finance and General Purposes Committee

Information *Graeme Howell*

7.2.1. Budget Setting - Confidential

Decision *Glenn Gilfillan*

- 📄 BOM-2021-37C Board of Management Cover Paper Template 2022.pdf (2 pages)
- 📄 BOM-FGP-2021-18 FGPC Cover Paper Jun22 - AY22_23 Draft Budget.pdf (2 pages)
- 📄 BOM-FGP-2021-18.1 2022 06 AY22_23 DRAFT Budget.pdf (1 pages)

7.2.2. *Minutes of the June Meeting

Information Graeme Howell

- 📄 BOM-2021-36 Board of Management Cover Paper Template 2022.pdf (2 pages)
- 📄 Confidential Minutes of Finance and General Purposes Committee (June 2022).pdf (1 pages)
- 📄 Non-Confidential Minutes of Finance and General Purposes Committee (June 2022).pdf (7 pages)

7.3. Audit Committee

Information Lauren Doughton

7.3.1. *Draft Minutes of the July Meeting (Confidential)

Information Lauren Doughton

- 📄 BOM-2021-38 Board of Management Cover Paper Template 2022.pdf (2 pages)
- 📄 Confidential Minutes of the Previous Meeting of Audit Committee (July 2022).pdf (1 pages)
- 📄 Non-Confidential Minutes of the Previous Meeting of Audit Committee (July 2022).pdf (6 pages)

17:26 - 17:36 8. Principal's Report

10 min

Discussion Jane Lewis

- 📄 BOM-2021-57 Principal's report - July 2022.pdf (8 pages)

17:36 - 17:46 9. Shaetlan Language

10 min

Decision Beth Mouat

- 📄 BOM-2021-46 Board of Management Cover Paper Template 2022_Shaetlan.pdf (2 pages)
- 📄 BOM-2021-46.1 Shaetlan Language plan.pdf (2 pages)

17:46 - 18:06 10. Partnership Matters

20 min

Jane Lewis

10.1. ONE UHI

Jane Lewis

- 📄 BOM-2021-51 Board of Management One UHI.pdf (3 pages)

10.2. Partnership Council

Jane Lewis

verbal

10.3. Academic Partner Agreement

Decision David Sandison







- 📄 BOM-2021-44 Board of Management Cover Paper Template 2022.pdf (2 pages)
 - 📄 BOM-2021-44.1 New UHI Academic Partnership Agreement - Part One (Dec2021)v6 Final version_.pdf (4 pages)
 - 📄 BOM-2021-44.2 AcademicPartnershipAgreementShetlandJune2022-V2.pdf (79 pages)
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11. Governance

Matt Sierocinski King



11.1. IP Policy

Decision Jane Lewis

-  BOM-2021-45 Board of Management Cover Paper Template 2022_IP.pdf (2 pages)
-  BOM-2021-45.1 Meeting Paper_IP Policy.pdf (2 pages)
-  BOM-2021-45.2 SUHI_IP_Policy_2022_draft_v2.pdf (7 pages)
-  BOM-2021-45.3 UHI Copyright Policy 2021.pdf (9 pages)
-  BOM-2021-45.4 UHI Research IP policy (2020).pdf (18 pages)
-  BOM-2021-45.5 UHI student IP guidance 03-2021.pdf (3 pages)



11.2. Dates for meetings for next academic year

Decision Matt Sierocinski King

-  BOM-2021-47 Board of Management Cover Paper Template 2022.pdf (2 pages)
-  BOM-2021-47.1 Proposed Meeting Dates for 2022-2023 for Board, all Committees and Working Group.pdf (7 pages)

11.3. Scheme of Delegation




Decision Matt Sierocinski King

-  BOM-2021-43 Board of Management Cover Paper Template 2022.pdf (3 pages)
-  BOM-2021-43.1 Scheme of Delegation Draft.pdf (8 pages)

11.4. Terms of Reference for Human Resources and Remuneration Committee




Decision Matt Sierocinski King

To follow. Paper number 40

-  BOM-2021-40 Board of Management Cover Paper Template 2022.pdf (2 pages)
-  BOM-HRR-2021-14 Terms of Reference Amendment.pdf (3 pages)
-  BOM-HRR- 2021-14.1 Terms of Reference for Human Resources and Remuneration Committee June 2022.pdf (3 pages)

11.5. Annual Development Reviews for Board of Management

Decision Matt Sierocinski King

-  BOM-2021-49 Board of Management Cover Paper Template 2022.pdf (4 pages)
-  BOM-2021-49.1 Annunal Development Review for Chair of Board and Committee Chairs.pdf (7 pages)
-  BOM-2021-49.2 Annunal Development Review for Board Members.pdf (5 pages)

11.6. Code of Conduct Update

Decision Matt Sierocinski King

To retain the existing code of conduct.

-  BOM-2021-50 Board of Management Cover Paper Template 2022.pdf (2 pages)
-  BOM-2021-50.1 Board-of-Management-Code-of-Conduct.pdf (17 pages)

11.7. Governance Risk

David Sandison

Delayed until the next meeting as determined by the Chair prior to the start of the meeting. Paper Number 39.

11.8. Code of Good Governance

Matt Sierocinski King

Delayed until the next meeting as determined by the Chair prior to the start of the meeting. Paper Number 41

11.9. Assignment of Shetland UHI to Regional Strategic Body

Matt Sierocinski King

Delayed until the next meeting as determined by the Chair prior to the start of the meeting. Paper number 42

11.10. Effectiveness Review

Delayed til next meeting until full comments from Audit received. Paper Number 48

18:13 - 18:14 12. Any Other Business

1 min

Information

David Sandison

18:14 - 18:15 13. Date of Next Meeting

1 min

Information

David Sandison