

Finance and General Purposes Committee Meeting 2022-2023 1/4

Wed 28 September 2022, 16:30 - 18:30

Teams

Agenda

16:30 - 16:32 **1. Welcome, Apologies, and Announcements**

2 min

Information

Graeme Howell

16:32 - 16:34 **2. Declarations of Interest**

2 min

Information

Graeme Howell

16:34 - 16:39 **3. Minutes of Previous Meeting**

5 min

Decision

Graeme Howell

 Confidential Minutes of Finance and General Purposes Committee (June 2022).pdf (1 pages)

 Non-Confidential Minutes of Finance and General Purposes Committee (June 2022).pdf (7 pages)

16:39 - 16:41 **4. Matters Arising**

2 min

Information

Graeme Howell

4.1. Student Accommodation update

Information


Gemma

16:41 - 16:42 **5. *Terms of Reference**

1 min

Information

Graeme Howell

 Terms of Reference for FGP (September 2022).pdf (2 pages)

16:42 - 17:27 **6. Financial Monitoring**

45 min

Graeme Howell

6.1. Finance Director (Confidential)

Information

Jane Lewis

verbal

6.2. Pay Bargaining (Confidential)


Information

Jane Lewis

verbal

6.3. Student Numbers

Information *Laura*

-  BOM-FGP-2022-01 FGP Committee Cover Sheet Enrolments paper Sept 22.pdf (3 pages)
-  BOM-FGP-2022-01.01 FGP report Sept 2022.pdf (3 pages)




6.4. Quarterly Budget Report - (Confidential)

Discussion *Isobel Johnson*

-  BOM-FGP-2022-02 Mngt acs and report.pdf (3 pages)

6.5. Five Year Forecast

Discussion *Glenn Gilfillan*

-  BOM-FGP-2022-03.01 22 09 19 Reforecast of Shetland UHI.pdf (3 pages)
-  BOM-FGP-2022-03 22 09 19 FGPC Cover Paper FFR.pdf (3 pages)
-  BOM-FGP-2022-03.02 Shetland College Sept 2022 FFR.pdf (10 pages)

6.6. FES Return

Glenn Gilfillan

To follow next week, due to closing meeting on 26th September. Paper 04

6.7. EM Allowance Return




Glenn Gilfillan

Verbal

6.8. Fees Policy Paper



Glenn Gilfillan

Paper 05. To Follow Tomorrow





-  BOM-FGP-2022-05 22 09 23 FGPC Cover Paper Fees Revision.pdf (2 pages)
-  BOM-FGP-2022-05.01 22 09 23 Finance Policy Handbook Shetland UHI - Student Finance Fees.pdf (8 pages)
-  BOM-FGP-2022-05.02 Price List 22_23.pdf (2 pages)

6.9. Internal Audit

Decision *Glenn Gilfillan*

-  BOM-FGP-2022-06 22 09 21 FGPC Cover Paper Internal Audit.pdf (2 pages)
-  BOM-FGP-2022-06.01 UHI Shetland - Internal Audit Annual Plan 2022-23 140922.pdf (20 pages)

6.10. SFC Capital Maintenance Grant

-  BOM-FGP-2022-07 22 09 16 FGPC Cover Paper SFC CMG.pdf (2 pages)
-  BOM-FGP-2022-07.01 FE allocations for 22_23.pdf (1 pages)
-  BOM-FGP-2022-07.02 HE final allocations for 22_23.pdf (1 pages)
-  BOM-FGP-2022-07.03 22 09 16 UHI HE FE Capital Spend Plan 2021-22 FINAL.pdf (1 pages)

17:27 - 17:37
10 min

7. Estates and Assets

Information *Jane Lewis*

Verbal

7.1. Energy Costs

Information *Glenn Gilfillan*



-  BOM-FGP-2022-08 22 09 13 FGPC Cover Paper Energy Summary.pdf (2 pages)
 -  BOM-FGP-2022-08.01 22 09 13 Energy Summary.pdf (2 pages)
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17:37 - 17:47
10 min

8. Growth and Development of Shetland UHI



8.1. Centre for Sustainable Seafood Recruitment

Discussion *Beth Mouat*

-  BOM-FGP-2022-09 CSS Update for FGP Sept 2022.pdf (3 pages)
-  BOM-FGP-2022-09.01 FGP Finance update CSS 28-9-22.pdf (2 pages)

8.2. TFU Update

Information *Malcolm Innes*

-  BOM-FGP-2022-10 Finance and General Purposes Committee Cover Paper Template 2022 - TFU Update.pdf (3 pages)
 -  BOM-FGP-2022-10.01 TFU update 190922 (002).pdf (4 pages)
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17:47 - 17:57
10 min

9. Financial Risk Management

Discussion *Jane Lewis*

9.1. Finance Risk Update

Discussion *Glenn Gilfillan*

-  BOM-FGP-2022-11 22 09 14 FGPC Cover Paper Risk Register.pdf (2 pages)
 -  BOM-FGP-2022-11.01 03 - Risk 7 review Sept 22.pdf (4 pages)
-

17:57 - 18:02
5 min

10. Any Other Business

Information *Graeme Howell*

18:02 - 18:06
4 min

11. Date of Next Meeting

Information *Matt Sierocinski King*

30th November 2022