

Human Resources and Remuneration Committee 2022-2023 2/4

Wed 23 November 2022, 16:30 - 18:30

Agenda

16:30 - 16:33 **1. Welcome, Apologies, and Announcements**

3 min

Information

Simon Collins

16:33 - 16:35 **2. Declarations of Interest**

2 min

Decision

Simon Collins


16:35 - 16:40 **3. Minutes of the Previous Meetings**


5 min

Decision

Simon Collins

3.1. September Minutes

 Confidential Minutes of the previous meeting of Human Resources and Remuneration Committee (2022 Q1 September).pdf (2 pages)

 Non-Confidential Minutes of the previous meeting of Human Resources and Remuneration Committee (2022 Q1 September).pdf (5 pages)

3.2. October Minutes

 Minutes of the Extraordinary Human Resources and Remuneration Meeting (October 2022).pdf (3 pages)

16:40 - 16:45 **4. Matters Arising**

5 min

Information

Simon Collins

16:45 - 16:50 **5. *Terms of Reference**

5 min

Information

Simon Collins

 Terms of Reference for Human Resources and Remuneration Committee (August 2022).pdf (3 pages)

16:50 - 16:55 **6. Committee Training and Development**

5 min

Discussion

Matt Sierocinski King

Confirmation as to who has done remuneration training

16:55 - 16:55 **7. Chair and Vice- Chair for 2023 onwards**

0 min

Decision

Simon Collins

16:55 - 17:05 8. Organisational Policies

10 min

8.1. *Menopause Policy


Information Judith Fenton

 BOM-HRR-2022-10 National Menopause Policy for Support Staff and Lecturing Staff (CC 06.22).pdf (12 pages)

8.2. *Annual Leave

Information Judith Fenton

 BOM-HRR-2022-11 SUHI Holidays and Annual Leave Guidance Note OCTOBER 2022.pdf (5 pages)

 BOM-HRR-2022-11.1 Circular 02.22 Final - Support Staff Annual Leave Policy.pdf (4 pages)

8.3. Flexible Working

Decision Judith Fenton

 BOM-HRR-2022-12 SUHI Flexible Working Policy and Procedure DRAFT NOVEMBER 2022.pdf (9 pages)

8.4. Update on Policies

Information Jane Lewis

 BOM-HRR-2022-13 HRR Policies update.pdf (6 pages)

17:05 - 17:25 9. Updates

20 min

Information

9.1. Academic Sections Restructure

Information Jane Lewis

 BOM-HRR-2022-14 HRR Academic sections restructure update 10.11.22.pdf (4 pages)

9.2. Professional Services Restructure

Information Jane Lewis

 BOM-HRR-2022-15 HRR Paper Professional Services 071122.pdf (4 pages)

9.3. 3 for 2 TOIL

Discussion Judith Fenton

9.4. Staffing Changes

Information Jane Lewis

 BOM-HRR-2022-17 Staff change Q1 Q2 22 23.pdf (6 pages)

9.5. Risks under the remit of Human Resources and Remuneration Committee

Information Jane Lewis

9.6. JDPS reviews and Payscale consolidation principles (Confidential)

Decision Judith Fenton

9.7. Principal's PRD and Remuneration (Confidential)

Information *Judith Fenton*


Sent to Independent Members via email.

17:25 - 17:30 5 min **10. Any Other Business**

Information *Simon Collins*

10.1. Long Service Award

Decision *Judith Fenton*

 BOM-HRR-2022-18 Matters Arising_Long Service Award.pdf (5 pages)

17:30 - 17:35 5 min **11. Date of Next Meeting**

Information *Matt Sierocinski King*

15th March 2023