

Board of Management Meeting 2/4 2022-2023

Wed 07 December 2022, 16:30 - 18:30

Agenda

16:30 - 16:35 **1. Welcome, Apologies, and Announcements**

5 min

Information *David Sandison*

16:35 - 16:36 **2. Declarations of Interest**



1 min

Decision *David Sandison*

16:36 - 16:38 **3. Minutes of the previous meeting**

2 min

Decision *David Sandison*

-  Confidential Minutes of Q1 Board of Management Meeting 2022-2023.pdf (3 pages)
 -  Non-Confidential Minutes of Q1 Board of Management Meeting 2022-2023.pdf (13 pages)
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16:38 - 16:39 **4. Matters Arising**

1 min

Information *David Sandison*

16:39 - 16:59 **5. Reports from Committee Chairs**

20 min




Information *David Sandison*

5.1. Audit Committee

Information *Lauren Doughton*

5.1.1. Internal Audit

Decision *Lauren Doughton*

-  BOM-2022-13 Internal Auditor.pdf (2 pages)
-  BOM-FGP-2022-06 22 09 21 FGPC Cover Paper Internal Audit.pdf (2 pages)
-  BOM-FGP-2022-06.01 UHI Shetland - Internal Audit Annual Plan 2022-23 140922.pdf (20 pages)

5.2. Finance and General Purposes Committee

Information *Graeme Howell*

5.2.1. *Draft Minutes of the November Meeting

Information *Graeme Howell*

-  BOM-2022-14 Draft Finance and General Purposes Committee Minutes (Q2 November).pdf (2 pages)

5.2.2. Quarterly Accounts and Outturn for the year

Information Shelly McInnes

- 📄 BOM-2022-15C Quarterly Accounts (Q1).pdf (2 pages)
- 📄 BOM-FGP-2022-12 Finance and General Purposes Committee Cover Paper.pdf (3 pages)
- 📄 BOM-FGP-2022-12.1 2022 11 Finance report to Oct22.pdf (1 pages)

5.2.3. Financial Context

Information Shelly McInnes

Verbal

5.2.4. External Auditors

Decision Shelly McInnes

- 📄 BOM-2022-16 External Auditors.pdf (2 pages)
- 📄 BOM-FGP-2022-14 Wylie Bisset Shetland UHI Tender 181122.pdf (21 pages)

16:59 - 17:14 6. Recovery Plan - Draft

15 min

Discussion Jane Lewis

Paper 17 to follow

17:14 - 17:24 7. Reports from Committee Chairs Continued

10 min

Information David Sandison

7.1. Human Resources and Remuneration Committee

Information Simon Collins

7.1.1. *Draft Minutes from the October Meeting

Information Simon Collins

- 📄 BOM-2022-18 Draft Human Resource and Remuneration Committee Minutes (October).pdf (2 pages)

7.1.2. *Draft Minutes from the November Meeting (Confidential)

Information Simon Collins

- 📄 BOM-2022-19 Draft Human Resource and Remuneration Committee Minutes (November).pdf (3 pages)

7.1.3. Interim Chair of Human Resources and Remuneration Committee

Decision David Sandison

7.2. Learning, Teaching, and Research Committee

Information Karen Hall

7.2.1. *Draft Minutes from the November Meeting

Information Karen Hall

- 📄 BOM-2022-20 Draft Learning, Teaching and Research Committee Minutes (November).pdf (2 pages)

17:24 - 17:34 8. Public Bodies Climate Change Duties Report

10 min

Information Brendan Hall

17:34 - 17:39 **9. By-Election Update**

5 min

Discussion *HISA*

 BOM-2022-22 HISA Winter By-Election.pdf (2 pages)

17:39 - 17:49 **10. Risk Register Update**

10 min

Information *Jane Lewis*


 BOM-2022-23 BoM Risk Register Review.pdf (16 pages)

17:49 - 17:54 **11. Code of Good Governance Submission**

5 min

Information *Matt Sierocinski King*

 BOM-2022-24 Code of Good Governance Submission.pdf (2 pages)

 BOM-2022-24.1 Good Governance Code Checklist Template - Shetland UHI November 2022 (2).pdf (18 pages)

17:54 - 18:09 **12. Principal's Report**

15 min

Discussion *Jane Lewis*

 BOM-2022-25 Principal's report - updated.pdf (13 pages)

18:09 - 18:19 **13. Update on UHI**

10 min

Information *Jane Lewis*

13.1. Partnership Council

Information *Jane Lewis*

verbal

18:19 - 18:20 **14. Any Other Business**

1 min

Information *David Sandison*

18:20 - 18:21 **15. Date of Next Meeting**

1 min

Information *David Sandison*

29th March 2023