

Human Resources and Remuneration Committee Meeting 2022-2023 3/4

Wed 15 March 2023, 16:30 - 18:30

Teams

Agenda

16:30 - 16:33 **1. Welcome, Apologies, and Announcements**

3 min

Information

David Sandison

16:33 - 16:35 **2. Declarations of Interest**

2 min

Decision


David Sandison

16:35 - 16:40 **3. Minutes of the Previous Meetings**

5 min

Decision

David Sandison

 Non-Confidential Minutes of the previous meeting of Human Resources and Remuneration Committee (2022 Q2).pdf (8 pages)

 Confidential Minutes of the previous meeting of Human Resources and Remuneration Committee (2022 Q2).pdf (2 pages)

16:40 - 16:45 **4. Matters Arising**

5 min

Information

David Sandison

Contractual Obligations of Staff working open evenings

16:45 - 16:50 **5. *Terms of Reference**

5 min

Information

David Sandison


Updates

16:50 - 16:55 **6. Uplift in Distant Islands Allowance**

5 min

Information

Isobel Johnson

 BOM-HRR-2022-19 2023 03 HRR uplift in DIA.pdf (2 pages)

16:55 - 17:00 **7. Professional Services Restructure - (Confidential)**

5 min

Discussion


MacGregor Gemma

 BOM-HRR-2022-20 HRR Confidential Paper Professional Services 150323.pdf (5 pages)

17:00 - 17:05 8. Academic Services Restructure - (Confidential)

5 min

Discussion *Laura Burden*

 BOM-HRR-2022-21 Confidential - HRR Academic sections restructure update March 2023.pdf (4 pages)

17:05 - 17:10 9. HR Support and Internal Audit

5 min

Information *Jane Lewis*

17:10 - 17:15 10. Sign up to National Terms and Conditions

5 min

Information *Jane Lewis*

17:15 - 17:30 11. Risk 4

15 min

Discussion *Jane Lewis*

 BOM-HRR-2022-22 UHI Shetland Risk Register 4 Loss of A Key Staff Member.pdf (10 pages)

17:30 - 17:35 12. Living Wage Accreditation

5 min

Information *Jane Lewis*

Matters for Decision

17:35 - 17:40 13. Grievance Policy and Procedure

5 min

Decision *Jane Lewis*

 BOM-HRR-2022-23 HRR Grievance Policy.pdf (14 pages)

17:40 - 17:45 14. Whistleblowing Paper

5 min

Decision *Jane Lewis*

 BOM-HRR-2022-24 HRR Whistleblowing Policy.pdf (6 pages)

Internal Committee Matters

17:45 - 17:50 15. Committee Training and Development

5 min

Discussion *Matt Sierocinski King*

17:50 - 17:55 16. Chair and Vice-Chair

5 min

Decision *David Sandison*

Concluding Matters

17:55 - 18:00 **17. Any Other Business**
5 min

Information *David Sandison*

18:00 - 18:05 **18. Date of Next Meeting**
5 min

Information *Matt Sierocinski King*

24th May 2023