

# Audit Committee Meeting

Wed 19 April 2023, 17:30 - 19:00

## Agenda

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**17:30 - 17:31** **1. Welcome, Apologies, and Announcements**

1 min

*Information* *Lauren Doughton*

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**17:31 - 17:32** **2. Declarations of Interest**

1 min

*Information* *Lauren Doughton*

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**17:32 - 17:37** **3. Minutes of Previous Meeting**

5 min

*Decision* *Lauren Doughton*

 Minutes of the previous meeting of Audit Committee (Q1 September 2022).pdf (7 pages)

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**17:37 - 17:39** **4. Matters Arising**

2 min

*Information* *Lauren Doughton*

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**17:39 - 17:42** **5. \*Terms of Reference**

3 min

*Information* *Matt Sierocinski King*

 Terms of Reference for Audit Committee (As Approved March 2023).pdf (3 pages)

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**17:42 - 17:47** **6. Training for Members**

5 min

*Discussion* *Matt Sierocinski King*

<https://professionallearning.collegedevelopmentnetwork.ac.uk/course/view.php?id=159>

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**17:47 - 17:52** **7. Update on Committee Recruitment**

5 min

*Information* *Matt Sierocinski King*

Verbal

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**17:52 - 18:22** **8. Risk Management**

30 min

*Discussion* *Jane Lewis*

**8.1. Risk 1 and Risk 2**

*Laura Burden*

Presentation

## 8.2. Risk 5

*Jane Lewis*

Presentation

## 8.3. Risk 7

*Shelly McInnes*

Presentation

## 8.4. Update on any changes to the Risk Register as a whole

*Jane Lewis*

 BOM-AC-2022-6.0 Risk Register Synopsis.pdf (2 pages)

 BOM-AC-2022-6.1 Risk Register Synopsis April 2023.pdf (17 pages)

## 8.5. Risk Strategy/Policy

[https://www.whc.uhi.ac.uk/t4-media/one-web/west-highland/about-us/governance/policies/Risk\\_Management\\_Polic\\_2020.pdf](https://www.whc.uhi.ac.uk/t4-media/one-web/west-highland/about-us/governance/policies/Risk_Management_Polic_2020.pdf)

 BOM-AC-2022-05 risk-management-policy.pdf (8 pages)

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## 18:22 - 18:32 9. Internal Audit

10 min

*Information*

*Internal Auditors*

### 9.1. Audit Plan Update

*Information*

*Internal Auditors*

 BOM-AC-2022-04 UHI Shetland internal audit progress report - April 2023.pdf (6 pages)

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## 18:32 - 18:37 10. External Audit

5 min

*Information*

*Shelly McInnes*

Verbal Update

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## 18:37 - 18:39 11. 2022 Code of Good Governance

2 min

*Information*

*Matt Sierocinski King*

Verbal

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## 18:39 - 18:44 12. Any Other Business

5 min

*Information*

*Lauren Doughton*

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## 18:44 - 18:45 13. Date of Next Meetings

1 min

*Information*

*Lauren Doughton*

Audit Committee - 17th May 2023

