

Committee	Search and Nominations Committee																										
Agenda Item Number	6																										
Date paper prepared	14/08/2023	Date of committee meeting	23/08/2023																								
Subject	Staff Director Elections Timeline																										
Author	Matt Sierocinski King																										
Action requested	To Agree																										
Purpose of the paper	<p>To review the proposed timeline for the 2023 Staff Director Elections.</p> <p>Both current Staff Directors will complete their term of office at the close of the 2023 December AGM. Both are eligible to stand for one further term.</p> <p>The Board of Management appoints the elected Directors (subject to the usual applicability checks) at the Board of Management meeting that follows the AY 2022-2023 AGM.</p>																										
Brief summary of the paper	<p>Please see the proposed timeline below:</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Time</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>Monday 23rd October</td> <td>16:00</td> <td>Nominations Open</td> </tr> <tr> <td>Monday 13th November</td> <td>16:00</td> <td>Nominations Close</td> </tr> <tr> <td>Monday 20th November</td> <td>10:00</td> <td>Voting Opens</td> </tr> <tr> <td>Friday 24th November</td> <td>14:00</td> <td>Voting Closes</td> </tr> <tr> <td colspan="2">As soon as practical after voting closes</td> <td>Results Announced</td> </tr> <tr> <td>Wednesday 13th December</td> <td>16:30</td> <td>AY 2022-2023 AGM</td> </tr> <tr> <td>Wednesday 13th December</td> <td>17:30</td> <td>Q2 Board of Management Meeting</td> </tr> </tbody> </table>			Date	Time	Action	Monday 23 rd October	16:00	Nominations Open	Monday 13 th November	16:00	Nominations Close	Monday 20 th November	10:00	Voting Opens	Friday 24 th November	14:00	Voting Closes	As soon as practical after voting closes		Results Announced	Wednesday 13 th December	16:30	AY 2022-2023 AGM	Wednesday 13 th December	17:30	Q2 Board of Management Meeting
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Consultation	With Search and Nominations Committee																										

Resource implications	Time of Board Secretary
Risk implications	Risk 6 Governance. A clear timeline allows for the management of the legal requirement to conduct the elections.
Link with strategy	Sustainability
<u>Equality, Diversity and Inclusion</u>	N/A
Island Community Impact	Online election process, available to staff across all islands
Paper status	<input checked="" type="checkbox"/> Open – The paper may be circulated to non-members of the committee and published online without restriction. <input type="checkbox"/> Restricted – The paper must not be circulated to non-members or published online until after the committee meeting. <input type="checkbox"/> Confidential - The paper must not be circulated beyond the committee members and should not be published online. [Please note papers may still be subject to Freedom of Information requests – see below].
<u>Freedom of information</u>	Open If closed/ withheld, select date this will become 'open': Enter a date.