

Board of Management Meeting, Quarter 2, 2022-2023

Wed 13 December 2023, 17:00 - 18:30

Categories of Agenda items and Expected Responses from Members

'For Decision' Input from, and conclusions reach by, Directors, is expected for these items.

'For Discussion' Input from Directors is expected for these items, to give feedback to the item lead.

'For Review' Clarity on accuracy is expected, from Directors, for these items.

'For Information' These items are spoken to, and may require the input of Directors.

~ 'Recommendations for Approval' The recommendations set out in the papers, will be read out by the Chair, or the item lead. The Chair, or item lead, will say 'and we approve these recommendations', unless a Director asks for them to be discussed further.

* For Noting Unless raised by a Director, these items are taken as read, without discussion.

Agenda

Opening Items

17:00 - 17:05 **1. Welcome, Apologies, and Announcements**

5 min

For Information *TBC*


1.1. Appointment of Board Members

For Decision *Matt Sierocinski King*

 BOM-2023-20.0 Appointment of Directors.pdf (2 pages)

1.2. Appointment of Board Roles

Decision *Matt Sierocinski King*

 BOM-2023-21.0 Appointment of Board Roles.pdf (2 pages)

1.3. Committee Assignations

Decision *Matt Sierocinski King*

 BOM-2023-22.0 Committee Assignations.pdf (1 pages)

17:05 - 17:07 **2. Declarations of Interest**

2 min


For Decision *David Sandison*

Verbal

17:07 - 17:11 **3. Minutes of the previous meeting**

4 min

For Decision *David Sandison*

 Confidential Minutes of the previous Meeting of the Board of Management (2023 Q1).pdf (8 pages)

 Non-Confidential Minutes of the previous Meeting of the Board of Management (2023 Q1).pdf (11 pages)

17:11 - 17:12 **4. Matters Arising**

1 min

Standing Items

17:12 - 17:22 **5. Principal's Report**

10 min

For Discussion

Jane Lewis

 BOM-2023-23.0 Principal's report - December 2023 b.pdf (10 pages)

5.1. Islands Strategy update

Information

Jane Lewis

17:22 - 17:32 **6. SPIs**

10 min

24 To follow

Finance Section


17:32 - 17:37 **7. Quarter 1 Management Accounts - (Confidential)**

5 min

For Discussion

Isobel Johnson

 BOM-FGP-2023-11.00C FGPC Cover paper Nov23.pdf (3 pages)

 BOM-FGP-2023-11.01C Finance report to Oct23 v2.pdf (1 pages)


17:37 - 17:42 **8. Cash Flow - (Confidential)**

5 min

Information

Isobel Johnson

 BOM-FGP-2023-09.00C FGPC paper Nov 23 cashflow update.pdf (2 pages)

 BOM-FGP-2023-09.01C 2023 11 SUHI cashflow update.pdf (1 pages)

17:42 - 17:45 **9. Internet Banking - (Confidential)**

3 min

Decision

Isobel Johnson

 BOM-2023-38C BOM Internet banking addtl corp administrator.pdf (18 pages)

Development of Shetland UHI

17:45 - 17:55 **10. Restructuring Final Draft Plan - (Confidential)**

10 min

For Decision

Jane Lewis

verbal

17:55 - 17:56 **11. *Risk Register**

1 min

17:56 - 18:06 12. Campus Move Options - (Confidential)

10 min

Discussion

Jane Lewis

 BOM-2023-27C BoM Confidential update on Campus Options paper.pdf (2 pages)

Progress to Assignment of Shetland UHI

18:06 - 18:11 13. Update on Assignment

5 min

Information

Matt Sierocinski King

28

18:11 - 18:11 14. Board Standing Orders

0 min

Decision

Matt Sierocinski King

29

18:11 - 18:11 15. Other Assignment Tasks

0 min

30

Development of the Board of Management

18:11 - 18:16 16. Committee Vice-Chairs

5 min

Discussion

Graeme Howell

Verbal

18:16 - 18:21 17. Vice-Chair of the Board of Management

5 min

Discussion

Graeme Howell

Verbal

Committees Reporting to the Board of Management

Search and Nominations Committee

18:21 - 18:22 18. *Draft Minutes from the previous meeting - (Confidential)

1 min

For Noting

David Sandison

32

Learning, Teaching, and Research Committee

18:22 - 18:23 **19. *Draft Minutes from the previous Meeting**

1 min

For Noting *Karen Hall*

33

Audit Committee

18:23 - 18:24 **20. *Draft Minutes of the previous Meeting**

1 min

For Noting *Lauren Doughton*

34

Finance and General Purposes Committee

18:24 - 18:25 **21. *Draft Minutes of the previous Meeting - (Confidential)**

1 min

Information *Graeme Howell*

35

Human Resources and Remuneration Committee

18:25 - 18:26 **22. *Draft Minutes of the previous Meeting - (Confidential)**

1 min

For Noting *Graeme Howell*

36

Workshop

18:26 - 18:27 **23. *Workshop Notes - (Confidential)**

1 min

For Noting *Jane Lewis*

 BOM-2023-37.0 Confidential Notes of Board Workshop 02.pdf (1 pages)

 BOM-2023-37.1 UHI Shetland Board Workshop Nov 2023 Confidential.pdf (25 pages)

Closing Items

18:27 - 18:29 **24. Any Other Business**

2 min

Information *David Sandison*

18:29 - 18:30 **25. Date of Next Meeting**

1 min

Information *David Sandison*

13th December 2023