

# Joint Meeting of Audit Committee with Finance and General Purposes Committee 2023-2024

Wed 29 November 2023, 16:30 - 18:30

## Attendees

### Chair

- Lauren Doughton (Chair of Audit Committee)

### Members of Audit Committee

- Claire Christey (Vice Chair of Audit Committee)
- Valerie Nicolson (Independent Director)
- Mason Robbins (Independent Director)

### Members of Finance and General Purposes Committee

- Graeme Howell (Vice Chair of the Board of Management, Chair of Finance and General Purposes Committee, Senior Independent Member, Absent from 5, 6, 7)
- David Sandison (Chair of the Board of Management, Chair of Search and Nominations Committee, Absent from 5, 6, 7)
- Angela Sutherland (Non-Teaching Staff Director, Absent from 5, 6, 7)

### Staff In Attendance

- Jane Lewis (Principal - Shetland UHI, Absent from 6, 7)
- Isobel Johnson (Finance Manager, Absent from 6, 7)
- Matt Sierocinski King (Board Secretary)

### Also In Attendance

- Stephanie Compston (Representative of External Auditors)

### Apologies

- Maria Bell (Independent Director)

## Meeting minutes

### Opening Items (All)

#### 1. Welcome and Apologies

Dr Doughton (Chair of Audit Committee) welcomed everyone to the meeting.

Apologies were noted from Ms Bell (Independent Director)

#### 2. Declarations of Interest

Dr Doughton (Chair of Audit Committee) asked if any member of Audit Committee had any items to declare with regards to any of the items on the agenda. No such declarations were made.

## **Closing Matter**

### **7. Date of Next Meetings**

The next meeting of Audit Committee is at 17:15 on 29th November 2023. The Annual General Meeting is at 16:30 on 13th December 2023. The next meeting of Finance and General Purposes Committee is on 13th March 2024.