

Learning, Teaching, and Research Committee Meeting, Quarter 3, 2023- 2024


Wed 21 February 2024, 16:30 - 18:30

Agenda



Introductory Items

16:30 - 16:32 **1. Welcome, Apologies, and Announcements**
2 min
Information *Karen Hall*

16:32 - 16:33 **2. Declarations of Interest**
1 min
Information *Karen Hall*

16:33 - 16:35 **3. *Terms of Reference**
2 min
Information *Matt Sierocinski King*
 Terms of Reference for Learning, Teaching, and Research Committee (As Approved in June 2023).pdf (2 pages)

Student Experience

16:35 - 16:45 **4. HISA Presentation - Elections, Update, and Intro, etc.**
10 min
Discussion *Simon Varwell*
 BOM-LTR-2023-09.01 HISA update to UHI Shetland LTR Committee.pdf (3 pages)
 BOM-LTR-2023-09.02 HISA upate to UHI Shetland LTR Committee - February 2024.pdf (9 pages)

16:45 - 16:50 **5. Senior Staff Presentation - ESES Presentation**
5 min
Discussion *Kevin Briggs*
 BOM-LTR-2023-15.02 06 - ESES Summary report.pdf (16 pages)
 BOM-LTR-2023-15.01 06 - ESES Meeting Paper.pdf (2 pages)

Scholarship and Research


16:50 - 17:05 **6. Senior Staff Presentation - Research**
15 min
Information *Roxane Permar*
To follow

Committee Matters

17:05 - 17:10 **7. Minutes of the last meeting**

5 min

Decision *Karen Hall*

 Non-Confidential Minutes of the Previous Meeting of Learning, Teaching, and Research Committee (2023 Q2).pdf (8 pages)

 Confidential Minutes of the Previous Meeting of Learning Teaching and Research Committee (2023 Q2).pdf (3 pages)

17:10 - 17:12 **8. Matters Arising**

2 min

Information *Karen Hall*

8.1. Input of Results and Industrial Action

Information *Jane Lewis*

17:12 - 17:17 **9. Vice-Chair of Learning, Teaching, and Research Committee**

5 min

Decision *Matt Sierocinski King*

Performance Monitoring


17:17 - 17:27 **10. Risks 1 and 2 - Student Numbers**

10 min

Discussion *Laura Burden*

 BOM-LTR-2023-13.00 LTR Committee Cover Sheet Enrolments paper Feb 24.pdf (4 pages)

 BOM-LTR-2023-13.01 LTR report February 2024.pdf (2 pages)

 BOM-LTR-2023-13.02 LTR 8.2.24.pdf (8 pages)

17:27 - 17:32 **11. FES Audit**

5 min

Discussion *Laura Burden*

 BOM-LTR-2023-12.01 FES Audit Report Final.pdf (13 pages)

17:32 - 17:37 **12. Education Scotland Feedback - Additional Learner Needs**

5 min

Discussion *Laura Burden*

 BOM-LTR-2023-10.01 Template College - Thematic Review Summary - Shetland - SH and MRL edit.pdf (3 pages)

17:37 - 17:42 **13. SQA Verification Audit Report**

5 min

Information *Laura Burden*

 BOM-LTR-2023-11.01 Systems Verification Evidence Report - 6103650 - Shetland UHI Ltd - 07112023.pdf (3 pages)

 BOM-LTR-2023-11.02 Systems Verification Visit Report - 6103650 - Shetland UHI Ltd - 07112023.pdf (16 pages)

Policies

17:42 - 17:47 14. Table of Updated Policies

5 min

Information Laura Burden

 BOM-LTR-2023-14.01 Copy of Updated policies and procedures.pdf (1 pages)

Concluding Items

17:47 - 17:52 15. Any Other Business

5 min

Information Karen Hall

17:52 - 17:53 16. Date of Next Meeting

1 min

Information Karen Hall

29th May 2024