

# UHI Shetland Finance and General Purposes Committee Meeting, Month 3, 2024-2025

Wed 30 October 2024, 16:30 - 18:30

Teams

## Agenda

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### Opening Items

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**16:30 - 16:32** **1. Welcome, Apologies, and Announcements**

2 min

*Information* *Brian Smith*

**16:32 - 16:33** **2. \*Terms of Reference**

1 min

*Information* *Brian Smith*

 Terms of Reference for Finance and General Purposes Committee (As Approved in October 2024).pdf (2 pages)

**16:33 - 16:34** **3. Declarations of Interest**

1 min

*Information* *Brian Smith*

**16:34 - 16:37** **4. Minutes of the Previous Meeting**

3 min

*Decision* *Brian Smith*

 Non-Confidential Minutes of Finance and General Purposes Committee Meeting (2024 M2).pdf (4 pages)

 Confidential Minutes of Finance and General Purposes Committee (2024 M2).pdf (3 pages)

**16:37 - 16:42** **5. Matters Arising**

5 min

*Discussion* *Brian Smith*

### Items for Decision

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### Estates and Assets

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**16:42 - 16:42** **6. Campus Redevelopment Update - (Confidential)**

0 min

*Discussion* *Stephen Martin*

 Item 6C - Project Facilitation Note Update October 2024.pdf (4 pages)


 Item 6C - UHI Shetland Campus Consolidation Staff Briefing Sept 24 1.pdf (11 pages)

 Item 6C - Equality Impact Assessment One Campus October 2024.pdf (17 pages)

**16:42 - 16:47 7. Report on Campus Closure over Summer - (Restricted)**

5 min

*Information Jane Lewis*

 Item 7R - Report on Summer Closure.pdf (3 pages)

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## Financial Monitoring


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**16:47 - 16:52 8. Loan Agreements - (Confidential)**

5 min

*Information Jane Lewis*

 Item 8C - Finance and General Purposes Committee Confidential Loans agreements.pdf (1 pages)

 Item 8C - Facility Agreement between UHI Shetland and University of the Highlands and Islands October 2024.pdf (10 pages)

 Item 8C - Facility Agreement between UHI Shetland and University of the Highlands and Islands SFC October 2024.pdf (12 pages)

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**16:52 - 16:57 9. Draft Management Accounts - M12 2023-2024 - (Confidential)**

5 min

*Discussion Katrina Short*


To follow


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**16:57 - 17:02 10. Cash Flow - M2 2024-2025 - (Confidential)**

5 min

*Discussion Katrina Short*

 Item 10C - FGPC paper September 24 cashflow update.pdf (2 pages)

 Item 10C - 2024\_25 cashflow forecast @ Oct24.pdf (1 pages)

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**17:02 - 17:07 11. Grants**

5 min

*Discussion Katrina Short*

TBC

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## Risk Management

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### Closing Items

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**17:07 - 17:12 12. Any Other Business**

5 min

*Discussion Brian Smith*

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**17:12 - 17:13 13. Date of Next Meetings**

1 min

*Information Brian Smith*

The dates of the next meetings are:

- Month 4: Wednesday 27th November 2025 at 16:30 on Teams
- Joint Meeting of Audit Committee with Finance and General Purposes Committee: Wednesday 4th December 2025

16:30 on Teams

- Month 5/Quarter 2: Wednesday 18th December 2025 at 16:30 on Teams
- Month 6: Wednesday 22nd January 2025 at 16:30 on Teams
- Month 7: Wednesday 26th February 2025 at 16:30 on Teams
- Month 8/Quarter 3: Wednesday 19th March 2025 at 16:30 on Teams
- Month 9: Wednesday 30th April 2025 at 16:30 on Teams
- Month 10: Wednesday 28th May 2025 at 16:30 on Teams
- Month 11/Quarter 4: Wednesday 18th June 2025 at 16:30 on Teams
- Month 12: Wednesday 23rd July 2025 at 16:30 on Teams