

Finance and General Purposes Committee, Month 8, 2024-2025

Wed 19 March 2025, 16:30-18:30

Teams

Attendees

Chair

- Brian Smith (Vice Chair of Finance and General Purposes Committee)

Board Members

- Andrew Garrick (Independent Director)
- Selina-May Miller (Non-Teaching Staff Director)
- Absent: Daniel Lawson (Independent Director)
- Maria Bell (Independent Director)

Ex-Officio

- Jane Lewis (Principal - Shetland UHI)

Management Team Members

- Katrina Short (Head of Finance)

Staff In Attendance

- Matt Sierocinski King (Board Secretary)
- Stephen Martin (Campus Redevelopment Project Manager, Absent from 1, 2, 5, 6, 7, 8, 9)

Observers

- Steve Keightley (SFC Observer)

Non-Confidential Meeting minutes

Opening Items

1. Welcome, Apologies, and Announcements

Mr Smith (Vice Chair of Finance and General Purposes Committee) welcomed everyone to the meeting. An apology was given to members regarding the lack of normal distribution of papers, along with a reduced agenda. This was due to the Board Secretary being off sick in the run up to the meeting.

2. Declarations of Interest

Mr Smith (Vice Chair of Finance and General Purposes Committee) asked if the Committee had any declarations of interest to make regarding items on the agenda. No such declarations were made.

Closing Items

8. Any Other Business

Mr Keightley (SFC Observer) announced his retirement next week, and conveyed to the Committee that he had enjoyed his attendance at this meeting. The Committee thanked the SFC Observer with Professor Lewis (Principal) adding her personal thanks and noted the longevity of support that the SFC Observer had given Shetland UHI, starting with the merger process that created Shetland UHI.

The SFC Observer confirmed to the Committee that John Finn will attend as his successor.

Action: The SFC Observer is to share the contact details of Mr Finn, with the Principal and the Board Secretary.

9. Date of Next Meetings

The dates of the next meetings are:

- Month 9: Wednesday 23th April 2025 at 16:30 on Teams
- Month 10: Wednesday 28th May 2025 at 16:30 on Teams
- Month 11/Quarter 4: Wednesday 18th June 2025 at 16:30 on Teams
- Month 12: Wednesday 23rd July 2025 at 16:30 on Teams

| Agenda Item | Action | Responsible | Progress |
|-------------|--|--------------|----------|
| 8 | Share the contact details of Mr Finn, with the Principal and the Board Secretary | SFC Observer | Complete |