

## Audit and Verification Activity – Draft Final 2024 – 25, awaiting some verification reports

Date	Subject	Type of Scrutiny	Actions	Good Practice Identified
July 2024	Data Protection	Internal Audit	<ul style="list-style-type: none"> <li>- Update Ropa Process</li> <li>- Define location of data processors</li> <li>- Resolve problem with recording training in Brightspace</li> <li>- Complete legitimate interest assessments and data protection impact assessments</li> <li>- Document data protection roles and responsibilities</li> </ul>	✓
September 2024	Curriculum Planning	Internal Audit	Minor action to review course approval process to involve committees with different membership.	
September 2024	SV Hairdressing	Development Visit	Guidance given on transition from lapsing to new group awards.	
December 2024	Finance Follow-up	Internal Audit	82% of recommendations from the 2023 – 24 audit were fully or partially completed. All high risk areas had been addressed.	
January 2025	Peninsula Health and Safety	External Audit	Minor actions only for consistency across campuses.	✓
February 2025	HN Carpentry and Joinery	External Verification	Minor actions only	✓
February 2025	SV Carpentry and Joinery	External Verification		✓
March 2025	Strategic Planning	Internal Audit		
March 2025	CAD - Engineers	External Verification	Additional evidence required	✓
March 2025	Engineering Materials	External Verification	No actions	

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March 2025	Mechanical and Manufacturing Engineering	External Verification	Minor action to develop locally devised assessments.	✓
March 2025	Health and Safety - Engineering	External Verification		
March 2025	Modern Apprenticeships	External Audit	Minor actions on clarity and consistency of approach and documentation.	
April 2025	SV Aquaculture	External Verification	No actions.	✓
May 2025	SV Hairdressing	External Verification	Minor actions to enhance record-keeping and cross-referencing of evidence in verification records.	
May 2025	SVQ Healthcare Support	External Verification	No actions.	
May 2025	SVQ Care	External Verification	No actions	✓
May 2025	SVQ Childcare	External Verification	No actions.	✓
May 2025	SVQ Social Services and Healthcare	External Verification	No actions.	
May 2025	SVQ Children and Young People	External Verification		
May 2025	Mechanical and Manufacturing Engineering	External Verification	Minor action to develop locally devised assessments.	
May 2025	NC Engineering Practice	External Verification	Minor actions to: <ul style="list-style-type: none"> <li>- Review additional materials supplied by QV team to strengthen review methodology;</li> <li>- Carry out and evidence cross-marking;</li> <li>- Implement formulae for random selection of candidates for review;</li> <li>- Ensure both male and female candidates are represented for review;</li> <li>- Develop additional assessments for modules and submit for external verification</li> </ul>	
May 2025	Core Skills	External Verification	No actions	

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June 2025	SVQ Professional Cookery	External Verification	Minor action to enhance record-keeping.	
June 2025	SVQ Business and Administration	External Verification	No actions	R